



**Regulations for AUSF Championships  
(Version 2025)**

# **Content**

## **Abbreviation**

- I. General Regulations**
- II. Competition Regulations**
- III. Responsibilities of AUSF**
- IV. Rights and Responsibilities of the Organising Committee**
- V. Rights and Obligations of Participating Countries/Regions**
- VI. Financial Conditions**
- VII. Medical Regulations**
- VIII. Doping Control**
- IX. Protocol**

## **Abbreviations**

AF	Asian Federation
AUC	Asian University Championship
AUSF	Asian University Sports Federation
CIC	International Control Committee
CISCA	International Supervision, Control and Arbitration Committee
EC	Executive Committee of AUSF
FISU	International University Sports Federation
GA	General Assembly
ISF	International Sports Federation
NOC	National Olympic Committee
NSF	National Sports Federation
NUSF	National University Sports Association/Federation
OC	Organising Committee of AUC
TC	Technical Committee

## **I. GENERAL REGULATIONS**

- 1.1 The AUSF shall authorize her members to organize the Asian University Championships (AUCs) for a particular sport on an annual or biennial basis.
  - 1.1.1 The AUSF shall supervise the AUCs;
  - 1.1.2 The AUSF will send out the Bidding Guideline at least one(1) year before the event is held;
  - 1.1.3 Members should submit the candidature bidding dossiers with the stamp of the NUSF and the signature of the President/General Secretary of the NUSF, as stipulated by the Bidding Guideline.
- 1.2 The AUCs shall be organized in the AUSF spirit in where there will be no discrimination against any country/region/person on the grounds of race, religion or political affiliations.
- 1.3 The AUCs must be organized in a dignified manner and without excessive commercialization.
- 1.4 Only the following are eligible to submit an entry to the AUCs:
  - 1.4.1 a member of AUSF;
  - 1.4.2 in the case of non-affiliation to AUSF:
    - 1.4.2.1 a NUSF whose country/region is affiliated to the AF concerned; or
    - 1.4.2.2 a NUSF duly sanctioned by the relevant government authority of the country/region.
- 1.5 All competitors must satisfy the following conditions in order to participate in the AUCs:
  - 1.5.1 be full-time students who are currently officially registered as proceeding towards a degree or diploma at the university or similar institute whose status is recognized by the appropriate national academic authority of their country or regions;
  - 1.5.2 be former students who have obtained their academic degree or diploma in the preceding year;
  - 1.5.3 be at least 17 and less than 28 years of age on January 1st in the year of the AUC; For FISU Qualifying Tournament (QT), be at least 18 and less than 25 years of age on January 1st in the year of the QT.
  - 1.5.4 must hold a current passport of the country/region he/she represents;
  - 1.5.5 for international student who are not citizens of the country/region of the NUSF but are studying in a university in the country/region of the NUSF, they may participate but their numbers must be capped at 20% of the registered team.
- 1.6 Organising Commitments
  - 1.6.1 The host and venue of the AUCs shall be determined by EC;

- 1.6.2 The honor of organizing an AUC shall be entrusted to the member of AUSF. The NUSF may delegate their duties to an OC. The President of the NUSF or his representative should be a member in the OC;
- 1.6.3 In hosting the AUC, the NUSF and the OC must undertake to:
  - 1.6.3.1 respect the intellectual properties of AUSF;
  - 1.6.3.2 protect the rights of the sponsors of AUSF;
  - 1.6.3.3 respect the statues of AUSF and adhere to the regulations of the event;
  - 1.6.3.4 comply with the requirements as stipulated in the 'General Handbook for Asian University Championships';
  - 1.6.3.5 stage the AUC in a dignified manner;
  - 1.6.3.6 assist all the participants in the application of entry visa (if applicable) for the purpose of participating in the AUC;
  - 1.6.3.7 obtain support from the NSF concerned in the provision of technical support for the supervision and the realization of the AUC.

## **II. COMPETITION REGULATIONS**

- 2.1 As defined in paragraph 1.4;
- 2.2 Team entry:
  - 2.2.1 In all AUCs, each AUSF member/NUSF may submit entry of either one(1) combined team or a maximum of two(2) university teams;
  - 2.2.2 If an AUSF member/NUSF wishes to enter more than one(1) university teams per gender in an AUC, they must rank the two(2) teams in order of priority to facilitate team selection in the event when only one(1) team can be accepted;
  - 2.2.3 In the Qualifying Tournaments of FISU events, the number of entry is determined by FISU.
- 2.3 Definition
  - 2.3.1 Definition of combined team and university team
    - 2.3.1.1 A combined team is a team comprising students from different universities in that country/region.
    - 2.3.1.2 A university team is a team comprising students from one(1) single university in that country/region.
  - 2.3.2 Definition of International students
    - 2.3.2.1 International students are students who are not citizens of the country/region where the AUSF member/NUSF is from.

2.3.2.2 International students are eligible to be registered as a member of a combined team or a university team and the number of international students must be capped at 20% of the registered team.

2.3.3.3 The number of international students in a university team taking part in the Qualifying Tournament of FISU events is determined by FISU.

2.4 Summary of the team entry

2.4.1 Differences between combined team and university team are:

<b>Combined Team</b>	<b>University Team</b>
Only ONE(1) team per NUSF per gender if applicable	A maximum of TWO(2)university teams per NUSF per gender if applicable
Players are from different universities in that country/region.	Players in each university team must be from the same university.
International students capped at 20% of the registered players in the team.	

2.5 Name of teams

2.5.1 A combined team shall use the name of the country/region.

2.5.2 A university team shall use the name of the university.

2.6 The EC of AUSF in conjunction with the host shall determine the maximum number of teams that may take part in each AUC.

2.6.1 Pool draw for team events must be conducted no later than two(2) weeks before the start of AUC, jointly by OC and AUSF Secretariat in the presence of the CISCA and representatives from the participating teams, and the date should be announced a week before the pool draw;

2.6.2 For any sports to be officially approved to be held as an AUC, the sport must have a minimum of five(5) entries from different NUSF at the “Entry by Numbers” (G Form) stage three months prior to the first competition day of the AUC. This shall apply to all “Team Sports” and all events in "Event Sports”;

2.6.3 “Team Sports” refers to sports such as Football, Basketball, Volleyball and etc, where the competition is not comprised of multiple events;

2.6.4 "Event Sports" refers to all other sports not classified as “Team sports”, and they typically have multiple events in the sports. Examples are as follows:

2.6.4.1 Singles, doubles, mixed or team event for Badminton, Tennis, Table Tennis or Archery;

- 2.6.4.2 Inter-regu and team event for Sepak Takraw;
- 2.6.4.3 Sparring or pattern events with different weight categories for Taekwondo, Karate or Pencak Silat;
- 2.6.4.4 Individual and relay events for Swimming or Athletics etc.
- 2.6.5 For “Event Sports”, generally there shall be a maximum of two(2) entries per event from each NUSF (without reserves) except for certain sports (paras 2.6.7)
- 2.6.6 For events with various weight categories such as Pencak Silat, Karate, and Taekwondo, there shall be maximum of two(2) entries per weight category per gender per NUSF.
- 2.6.7 For events whereby it would require three(3) or four(4) members to form a team such as relay team in Athletics or Swimming, there shall be only one (1) entry per NUSF for such events.
- 2.7 If the number of entries exceeds the maximum number of teams as decided by the OC and AUSF:
  - 2.7.1 the defending champion shall be accepted (if applicable);
  - 2.7.2 the first-ranked team from the host shall be accepted;
  - 2.7.3 the EC of AUSF in conjunction with the host will decide on the selection process (e.g. bonus points etc.) for the rest of the teams.
- 2.8 If the number of entries falls short of the required number of teams for the AUC:
  - 2.8.1 the defending champion shall be accepted (if applicable);
  - 2.8.2 the first-ranked team from the host shall be accepted;
  - 2.8.3 the second-ranked team from the hosting NUSF and the second-ranked team from NUSF where the defending champion comes from shall be accepted. However, if these two are one and the same ie the hosting NUSF is also the NUSF where the defending champion is from, only the second-ranked team can be considered.
- 2.9 Category of sports for AUCs:
  - 2.9.1 Priority sports:
    - 2.9.1.1 priority sports are sports of top priority to AUSF.
    - 2.9.1.2 priority sports include the Qualifying Tournaments of FISU World Cups which shall be held annually or biennially.
  - 2.9.2 Optional sports are sports that may be of interest to AUSF members. For an optional sport to be organized as an AUC, priority will be given to those sports whose AUC can be organized for at least three(3) consecutive editions.

### 2.9.3 Table for priority and optional sports

Priority sports (current)				
Basketball 3 on 3		AUSF qualifying for FISU World CUP		
Football		AUSF qualifying for FISU World CUP		
Some examples of optional sports				
Basketball	Chess	Dragon Boat	Wushu	Badminton

## III. RESPONSIBILITIES OF AUSF

### 3.1 GENERALITIES

- 3.1.1 AUSF shall have complete control over the AUCs but shall entrust the member of the organizing country/region with the organization of the event.
- 3.1.2 The EC of AUSF shall delegate:
- 3.1.2.1 one of its members as AUSF Delegate to liaise with the NUSF and the OC on all matters to ensure that the general regulations, format of organization, and the spirit and tradition of the AUSF are followed. This delegate shall be the CISCA Chair for the Championship;
  - 3.1.2.2 a AUSF Secretariat representative as the CIC who will be responsible for accreditation of the athletes and officials. This representative shall be a member of the CISCA for the Championship;
  - 3.1.2.3 a Technical Delegate who shall be responsible for the observance of the technical regulations. This delegate shall be nominated by the relevant ISF/AF and shall be a member of the CISCA for the championship and act as the Chair of the TC;
  - 3.1.2.4 a representative in charge of Medical issue and Doping Control;
  - 3.1.2.5 a representative in charge of Media.
  - 3.1.2.6 a representative in charge of Education
- 3.1.3 The EC of AUSF shall invite, if necessary, the appropriate ISF/AF to nominate an additional delegate to assist in the TC.
- 3.1.4 Should the EC of AUSF consider it necessary, an inspection visit will be conducted at least seven (7) months before each AUC. The OC will be responsible for the cost of travel and stay of the member or representative nominated by the EC during the inspection visit. However, should the AUC be cancelled or postponed due to low participation, AUSF will reimburse the OC the cost of air-travel incurred for the visit.

- 3.1.5 AUSF shall be responsible for the approval of the regulations for each AUC. The OC shall ensure that all countries/regions who are eligible to participate in the AUC shall receive the regulations together with the invitation to participate at least seven (7) months before the start of the Championship.
- 3.1.6 The responsibility of AUSF is limited to the execution of the obligation described above.
- 3.1.7 AUSF shall receive a registration fee from the participants. In addition, the Federation shall also receive a sanction fee of USD500 per AUC from the OC.
- 3.1.8 AUSF must receive all the documents from the OC specified in Art. 5.
- 3.1.9 AUSF shall not be responsible for any claim for loss, injury or damage arising from the organizing of the AUCs.

### **3.2 INTERNATIONAL SUPERVISION, CONTROL AND ARBITRATION COMMITTEE (CISCA)**

- 3.2.1 The EC of AUSF shall set up a CISCA for each AUC, which shall consist of:
  - 3.2.1.1 the delegate of AUSF (a member of AUSF EC) as the CISCA Chair;
  - 3.2.1.2 the delegate of AUSF (a member of CIC); responsible for International Control of competitors;
  - 3.2.1.3 the Technical Delegate assigned by AUSF;
  - 3.2.1.4 a representative in charge of Medical and Doping Control;
  - 3.2.1.5 a representative in charge of Media;
  - 3.2.1.6 a representative in charge of Education
  - 3.2.1.7 the delegate of the NUSF;
  - 3.2.1.8 the representative of the OC.
- 3.2.2 Decision will be taken through voting and by a simple majority of those present. In the event of a tie, the CISCA Chair shall have a casting vote.
- 3.2.3 The CISCA Chair shall submit a written report to the EC after the completion of the Championship.
- 3.2.4 The CISCA shall be responsible for:
  - 3.2.4.1 the supervision and smooth running of the event;
  - 3.2.4.2 the interpretation of the regulations of AUSF;
  - 3.2.4.3 resolving any dispute which does not concern any other committee or jury;
  - 3.2.4.4 examining and addressing any complaints or protests of a non- technical nature;
  - 3.2.4.5 imposing emergency sanctions against teams or individuals who violate the regulations of the AUC;

- 3.2.4.6 deciding any other matters not covered in these regulations;
  - 3.2.4.7 supervising the organization of the protocol ceremonies;
  - 3.2.4.8 the appointment of additional committees or assignment of responsibilities which might be required by the rules of the relevant IF/AF or by necessities of the championship.
- 3.2.5 The Cisca must have its first meeting at least two(2) days before the Opening Ceremony. The OC shall report on the current situation and present the general organization of the event, while the other Cisca members will report on their respective areas of work/duties. The agenda of the first General Technical Meeting must be finalized. Subsequent Cisca meetings may be requested by any of its members or when a situation requires Cisca intervention.
- 3.2.6 The first General Technical Meeting must be convened by the Cisca Chair at least one(1) day before the Opening Ceremony of the Championship.
- 3.2.6.1 Attendance shall consist of:
    - 3.2.6.1.1 the members of the Cisca
    - 3.2.6.1.2 the representative of the ISF/AF or in his/her absence, the representative of the NSF of the organizing country/region;
    - 3.2.6.1.3 the technical representative of the OC;
    - 3.2.6.1.4 a representative of each country/region competing in the championship.
  - 3.2.6.2 A Jury of Appeal shall be formed in accordance with the regulations of the ISF/AF or as the meeting shall determine. The members of the Jury of Appeal must comprise Cisca Chair, Technical Delegate, OC representative, Chief referee and three(3) representatives from participating teams who are not involved in the appeal incident.
  - 3.2.6.3 The following shall be carried out by Cisca Chair:
    - 3.2.6.3.1 nominate a Jury of Appeal;
    - 3.2.6.3.2 approve the detailed program of the championship;
    - 3.2.6.3.3 in the event of any team withdrawal, and/or late arrival, agree on the contingency arrangement so that OC may follow up.
- 3.2.7 Protests must be submitted to the OC, by the Head of Delegation or his deputy in writing within a timeframe to be set by the Cisca/Jury of Appeal at the first GTM. It is the responsibility of the OC to forward all protests immediately to the Chairperson of Cisca. Each protest must be accompanied by a deposit of USD50, which will be refunded only if the protest is successful.
- 3.2.8 The Cisca shall verify the accuracy of the following:

- 3.2.8.1 The eligibility of the entries in terms of age, nationalities etc of the participants;
- 3.2.8.2 The academic status of the competitors according to Article 1.5;
- 3.2.8.3 The team composition according to Art.2.3.1
- 3.2.9 In raising challenges on the eligibility of a participant of another country/region, the Head of Delegation or his deputy must submit a written protest to the chair of the CISCA (within the time frame stipulated in paragraph 3.2.7) who shall investigate the eligibility of the participant concerned.
- 3.2.10 The EC of AUSF may investigate at any time, even after the championship, the academic status and eligibility of any competitor. Following the investigation, the result of the championship may be revised if necessary.
- 3.2.11 If the officials of a delegation deliberately misinform the CISCA about the eligibility of any competitor(s), the team concerned will be excluded from further participation in the current championship. Such fraud could be grounds for the termination of that country's/region's membership in AUSF.
- 3.2.12 All decisions taken by the CISCA at the time of the championship are final.
- 3.2.13 The CISCA shall meet to draw up a report and to formulate recommendations to improve its conduct of affairs for future AUCs.

### **3.3 TECHNICAL COMMITTEE**

- 3.3.1 For each AUC, a TC shall be set up with the following members:
  - 3.3.1.1 a Chairman – Technical Delegate appointed by AUSF;
  - 3.3.1.2 a representative of the ISF/AF, or in his/her absence, a representative of the NSF of the organizing country/region;
  - 3.3.1.3 a technical representative of the OC;
  - 3.3.1.4 chief referee.

Members of the CISCA shall have the right to attend all the meetings of the TC.

No country/region, except the host country/region, may have more than one(1) member on the TC. The organizing country/region may not have more than two(2)representatives on the TC.

- 3.3.2 The terms of reference of the TC are:
  - 3.3.2.1 to maintain close cooperation with the CISCA Chair and the technical representative of the OC;
  - 3.3.2.2 to ensure that the technical regulations of the relevant ISFs/AFs are complied with;

- 3.3.2.3 to inspect the sports facilities and the equipment to be used during the competition;
- 3.3.2.4 to gather information relating to:
  - 3.3.2.4.1 the number and qualifying marks (if applicable) of the participants/teams;
  - 3.3.2.4.2 the number and qualifications of the referees/judges from the participating delegations.
- 3.3.2.5 To convene the TC meeting and prepare the following:
  - 3.3.2.5.1 the appointment of a Jury of Appeal;
  - 3.3.2.5.2 the system of appointment of the judges and referees for each match.
- 3.3.2.6 To endorse all the official results.

#### **IV. RIGHTS AND RESPONSIBILITIES OF THE OC**

##### **4.1 GENERALITIES**

- 4.1.1 The member NUSF of the organizing country/region may delegate their duties to an OC which must work in conjunction with the NUSF. The President of the NUSF or his representative must be a member of the OC.  
  
The NUSF shall nevertheless be directly accountable to AUSF and will report to the EC of AUSF.
- 4.1.2 The OC must organize AUCs in the spirit of and according to the AUSF regulations and its rules of application. In essence, the OC must liaise closely with the AUSF Secretariat and the TC in all operational matters.
- 4.1.3 The obligations of the OC toward AUSF members:
  - 4.1.3.1 to invite all AUSF members to participate;
  - 4.1.3.2 to ensure that the various entry forms are sent out to all AUSF members;
  - 4.1.3.3 to inform all AUSF members of the technical and all other arrangements of the Championship;
  - 4.1.3.4 to provide contact details of the OC (email, phone, fax) which should be operational not later than three months before the start of the Championship. All queries must be answered in English – verbal or written.
- 4.1.4 The obligations of the OC on insurance and liability issues:
  - 4.1.4.1 to insure against all claims arising from any liability at law as a result of negligence. AUSF should be included in the policy as an additional insured party;

- 4.1.4.2 to provide for an appropriate general liability insurance covering the risks of any liability or damages arising out of the Committee, or its mandatories and employees, from its constitution to its dissolution leading up to and during the AUC;
- 4.1.4.3 to submit to AUSF the certificate of insurance one month before the start of the AUC.
- 4.1.5 The OC will collect a participation fee per person per night determined in Article 6.3.

## **4.2 OBLIGATIONS TOWARDS THE PARTICIPANTS DURING THE COMPETITION PERIOD**

- 4.2.1 The OC shall provide the following:
  - 4.2.1.1 accommodation as approved by the EC on the occasion of the attribution of the event;
  - 4.2.1.2 local transportation for all accredited competitors and officials; Access to individual means of transport for the members of CISCA must be ensured at any time during the event;
  - 4.2.1.3 all facilities, material and equipment, officially endorsed by the appropriate ISF/AF, necessary for the smooth running of the event. The type and brand of the selected equipment should be clearly identified in the second bulletin at the latest;
  - 4.2.1.4 venues and equipment for training and competition;
  - 4.2.1.5 the necessary referees, judges etc for the effective running of the competitions. Referees nominated by the participating teams corresponding to the required level would be integrated as the same conditions as the local referees, i.e. the participating teams can be charged for the cost of supplying all the officials if they fail to provide the required number of officials.
  - 4.2.1.6 an adequate and efficient information system to keep the participants duly informed of the program and daily results.
  - 4.2.1.7 free adequate medical assistance, hygiene, catering and doping control (if applicable) during the period of the championship.
  - 4.2.1.8 an adequate telecommunication system (the cost of calls will be covered by the users themselves).
  - 4.2.1.9 attache/interpreter services.
  - 4.2.1.10 the security of all the participants in all activities associated with the Championship.

### **4.3 OBLIGATIONS TOWARDS AUSF AND ISF/AF DELEGATES**

- 4.3.1 The OC shall be responsible for the cost of travel from their home to the championship host city, accommodation, medical assistance, local transportation, and information assistance at the time of the championship for:
- 4.3.1.1 the delegate of AUSF (CISCA Chair);
  - 4.3.1.2 the Technical Delegate (Chairman of TC);
  - 4.3.1.3 the delegate-staff member of AUSF Secretariat(a member of CIC);
  - 4.3.1.4 no more than two staff members of AUSF Secretariat(in charge of coordination);
  - 4.3.1.5 the delegate of AUSF Medical Committee;
  - 4.3.1.6 the delegate of AUSF Media Committee.
  - 4.3.1.7 The delegate of AUSF Education Committee or its representative
- 4.3.2 The OC shall be responsible for the cost of travel from their home to the championship host city, accommodation, local transportation for the AUSF delegates involved in the inspection visit prior to the Championship (maximum three persons). If the championship is cancelled/postponed subsequently due to low participation, AUSF shall reimburse the OC the cost of air-travel incurred for the inspection visit.

### **4.4 OTHER OBLIGATIONS**

- 4.4.1 The OC shall obtain approval from AUSF for:
- 4.4.1.1 event logo;
  - 4.4.1.2 the various entry forms and record forms;
  - 4.4.1.3 technical organization;
  - 4.4.1.4 composition of the Organizing Committee;
  - 4.4.1.5 the design of medals and certificates of participation;
  - 4.4.1.6 selected brand of sports equipment;
  - 4.4.1.7 Event advertisement (include publicity material) of sponsors - this shall be capped at 70% of the total publicity space at all Championship venues.
- 4.4.2 The OC shall provide at its own cost the following:
- 4.4.2.1 sending the relevant documents (bulletins, forms, photos, press releases etc.) to AUSF Secretariatfor the promotion of the Championship prior to the Championship;
  - 4.4.2.2 setting up the accreditation system and the printing of the accreditation cards;
  - 4.4.2.3 processing of the results;

- 4.4.2.4 medals for the participants. For team events, the head and assistant coaches will also be presented with medals. For some sports, two(2) bronze medals will be presented in accordance with the ISF/AF regulations;
  - 4.4.2.5 certificates of participation for each participant;
  - 4.4.2.6 seating at all venues for the delegates of AUSF, representatives of the ISF/AF, the Heads of Delegation, and the competitors;
  - 4.4.2.7 an office adequately set up with the appropriate equipment, and staff fluent in the working language of AUSF, for work of CISCA and TC;
  - 4.4.2.8 free and adequate medical assistance to the AUSF family and all accredited personnel;
  - 4.4.2.9 adequate space, with equipment, for the accredited media;
  - 4.4.2.10 facility for the broadcast of radio and television, including free signal transmission;
  - 4.4.2.11 sufficient photographers to cover the events and provide AUSF with the required photos/video after the event.
- 4.4.3 Three(3) months prior to the start of the Championship, the OC shall provide a progress update to the EC of AUSF. The update should cover the following:
- 4.4.3.1 General organization:
    - 4.4.3.1.1 Composition of the OC
    - 4.4.3.1.2 Involvement of the academic authorities;
    - 4.4.3.1.3 Involvement of the students;
    - 4.4.3.1.4 International relations;
    - 4.4.3.1.5 Volunteers;
    - 4.4.3.1.6 Welcome and accreditation;
    - 4.4.3.1.7 Accommodation;
    - 4.4.3.1.8 Food & Beverage;
    - 4.4.3.1.9 Transportation;
    - 4.4.3.1.10 Security;
    - 4.4.3.1.11 Insurances;
    - 4.4.3.1.12 Information and media;
    - 4.4.3.1.13 Medical service and Doping Control;
    - 4.4.3.1.14 Protocol;
    - 4.4.3.1.15 Advertising and marketing;
  - 4.4.3.2 Technical organization;

- 4.4.3.2.1 Proposed timetable of AUCs;
- 4.4.3.2.2 Proposed day-to-day timetable of events;
- 4.4.3.2.3 Sports and event facilities (eg training/competition venues, first aid room, spectator seatings etc) and the material and equipment endorsed by the relevant AF/ISF;

4.4.3.2.4 Involvement of the ISF/AF and NSF.

4.4.3.3 Layout and text of:

- 4.4.3.3.1 Invitation;
- 4.4.3.3.2 Text and designs of all posters and other publicity material for the AUC;
- 4.4.3.3.3 Entry forms;
- 4.4.3.3.4 Record forms;
- 4.4.3.3.5 Results of the competitions;
- 4.4.3.3.6 Design of the medals

At least one in hard copy plus one in electronic form (disc) copies of all documents and material shall be provided for the AUSF archives.

- 4.4.4 During the Championship, the OC shall send daily news of the Championship to AUSF media delegate for uploading to the AUSF website and social media.
- 4.4.5 During the Championships, the OC shall organise an educational programme (such as workshop, seminar and so on) lasting for at least 90 minutes for all participants including team officials and athletes.
- 4.4.6 At the end of the Championship, the OC shall conduct an evaluation of the event by circulating a set of feedback forms for completion by all participants prior to their departure. A summary of these feedbacks should be included in the final report to be submitted to the AUSF Secretariat (4.4.6.3).
- 4.4.7 At the end of the Championship, the OC shall submit and supply, at its own cost to AUSF Secretariat:
  - 4.4.7.1 a selection of photographs and video of the competitions, the opening and closing ceremonies, and of the Championship in general.
  - 4.4.7.2 official results of the Championship duly signed by the CISCA Chair and the Technical Delegate, and shall be circulated to the following:
    - 4.4.7.2.1 for the AUSF archive
    - 4.4.7.2.2 for the OC archives
    - 4.4.7.2.3 for the respective ISF/AF

4.4.7.3 a dossier including a final report, the entire set of results and accreditation statistics on electronic medium, a set of the medals, poster, and computer diskette, CD, DVD or similar media of the opening and closing ceremonies or of the games to the AUSF within six(6) months upon completion of the championship.

4.4.7.4 AUSF subsidy (if applicable) shall not be released before receipt of the dossier.

#### **4.5 THE RIGHTS OF THE ORGANISING COMMITTEE (OC)**

4.5.1 The OC has the right to receive all the income from the sale of admission tickets, official programs, souvenirs and so on relating to the hosting of the AUC. However, the OC must respect the intellectual properties of AUSF and protect the rights of the sponsors of AUSF.

4.5.2 OC is granted by AUSF to exercise the Marketing Rights in relation to the AUC by negotiating and entering into agreements in its own name. OC should consult AUSF on the acceptance of such offers and in general, sponsorship from alcohol/tobacco companies shall not be considered.

### **V. RIGHTS AND OBLIGATIONS OF PARTICIPATING COUNTRIES/REGIONS**

#### **5.1 INVITATION**

5.1.1 All AUSF members shall receive the invitations to participate in a Championship from the host country/region.

5.1.2 For non-AUSF members in Asia, the invitation shall be sent to the NUSF/Universities

5.1.2.1 recognized by the MOE/NOC of the country/region; or

5.1.2.2 affiliated to the relevant ISF/AF.

#### **5.2 PARTICIPATION**

5.2.1 Only those who are eligible may participate as competitors in the AUC (Article 1.5).

5.2.2 The maximum number of participants and officials in a delegation participating in a Championship is as stipulated in the technical regulations of the sports concerned.

5.2.2.1 The judges and referees shall not be included in the number of delegation officials;

5.2.2.2 Participating teams bringing extra officials shall pay an additional participation fee to the OC as approved by the EC. This information must be published in the first bulletin.

5.2.3 Each participating country/region shall designate one Head of Delegation regardless of the number of teams from that country or region who alone shall be entitled to represent his delegation, unless otherwise provided for in the rules, in negotiations with the commissions of AUSF or with the OC.

### **5.3 REFEREES AND JUDGES**

- 5.3.1 In accordance with the regulations agreed by the TC and the OC, each participating country/region shall bring with them, at their own cost - including all allowance as recommended by the relevant ISF/AF - the required number of referees and judges, and they must have the necessary qualification or international license of the ISF/AF concerned.
- 5.3.2 The participating country/region shall pay a penalty fee approved by AUSF to the OC during accreditation if they have not fulfilled their obligation in bringing in referees and judges.

### **5.4 ENTRIES**

- 5.4.1 Entries, including Intention of General Entry (G-Form), Quantitative Entry (Q-Form), Nominative Entry (N-Form) and Individual Entry (I-Form) must be submitted by the stipulated deadlines on the prescribed forms provided by the OC.
  - 5.4.1.1 The original entry forms shall be sent to AUSF Secretariat;
  - 5.4.1.2 One copy of the entry forms shall be sent to the OC.
- 5.4.2 Entry forms must be completed in capital letters in English. The NUSF is responsible for verifying and endorsing the status of the competitors.
- 5.4.3 Entries received after the deadlines will not be accepted.

### **5.5 INDIVIDUAL DOSSIER TO BE SUBMITTED ON ARRIVAL**

- 5.5.1 The individual dossier of each competitor to be presented to the CISCA/CIC must be written in English and include the following:
  - 5.5.1.1 a passport or national identify card which shall include:
    - 5.5.1.1.1 full name
    - 5.5.1.1.2 nationality, date and place of birth
    - 5.5.1.1.3 a recent photograph
  - 5.5.1.2 individual Entry Form carrying the official stamp of the concerned university as well as the NUSF certifying the student status of the athlete;
  - 5.5.1.3 for a current student: the Academic Eligibility Form certifying that the competitor is officially registered for and pursuing a course of study; the competitor may be asked to produce a university student identity card as additional proof of student status.
  - 5.5.1.4 for a student who has graduated recently: proof of the date of obtaining the degree or diploma;

The CISCA has the right to verify the validity of any document presented by any means of communication.

- 5.5.2 Any competitor who does not produce an individual dossier in full (5.5.1) will not be allowed to compete.

## **5.6 INSURANCE**

The participating countries/regions must have the appropriate insurance to cover travel, medical emergencies and participation as this is not the responsibility of the OC or AUSF

## **VI. FINANCIAL CONDITIONS**

### **6.1 DEPOSIT**

- 6.1.1 A team deposit of USD500 for team sports must be paid to AUSF when the G Form is submitted. For individual sports, the deposit is 25% of participation fee.
- 6.1.2 If the team/individual is not selected, the deposit will be refunded.
- 6.1.3 If the team/individual is selected, the deposit will be credited to offset the participation fee to be paid to the OC.
- 6.1.4 In the case of a withdrawal, the deposit will be forfeited (50% to the OC and the remaining 50% to AUSF).

### **6.2 REGISTRATION FEES**

AUSF registration fee at USD10 per head (for all competitors and officials) for AUSF members and at USD20 for non-members shall be collected by the AUSF Secretariat before the issuance of the accreditation cards.

### **6.3 PARTICIPATION FEES**

- 6.3.1 The participating countries/regions shall be responsible for their own cost of travel to the nearest entry port of the host city and return.
- 6.3.2 The participating countries/regions, upon arrival, shall pay OC the Participation Fee (per person per night for each member of the delegation). The amount needs to be approved by AUSF, capped at USD60 per person per night.
- 6.3.3 Deposit (USD500) paid earlier will be used to offset the balance of the Participation Fee payable to OC at accreditation (reference to 6.1)

### **6.4 SANCTION FEE**

- 6.4.1 AUSF shall receive from the host of the AUC a sanction fee of USD500 within one month after the signing of the attribution contract.
- 6.4.2 Subsequently, if the AUC is cancelled due to unforeseen circumstances, the sanction fee may be refunded.

6.4.3 However, the sanction fee shall not be refunded if the Championship is cancelled by the NUSF concerned and/or OC after award of candidature, without prior approval by AUSF. In other words, AUSF must approve the reason for cancellation for the refund.

6.4.4 For online events, the sanction fee will be 50% of an on site-event ie USD250.

## **6.5 PENALTY**

6.5.1 Any team who is unable to provide the required referee/judge will be required to pay the OC the amount of USD1,500 (per referee/judge). This amount must be paid during team accreditation. The team will not be issued with accreditation card before all payment is settled.

6.5.2 All payment shall be received without any local or international bank fees/charges.

6.5.3 If the whole event is cancelled, the deposit, the participation fee and the registration fee would be refunded to the teams who made the payment.

## **VII. MEDICAL REGULATIONS**

7.1 All participants in AUC participate at their own risk.

7.2 The AUSF members/NUSFs and Universities concerned must arrange international health insurance for their team (including officials and athletes) during the entire event period. A certificate should be submitted to the OC in order to complete the accreditation process. Neither AUSF nor the OC will be liable for any costs arising from the failure of the participating teams in following this regulation.

7.3 Participant with special dietary requirement must inform the OC in advance so that arrangement could be made.

7.4 Person with contagious disease cannot take part in the championship and will not be accredited.

7.5 Officials and athletes of the participating teams must inform the OC when sustaining injury or suffering from chronic illness during the event period.

## **VIII. DOPING CONTROL**

8.1 AUSF is committed to the principles of fair play and upholds the principles of anti-doping at all of the events. Certain AUC may require doping control – this will be decided by AUSF in consultation with the OC and the relevant ISF/AF. The number of cases could be negotiated between AUSF and OCs. The applicant (NUSF) must liaise with the National Anti Doping Organisation (NADO) to obtain their consent to carry out doping control in AUC and share the testing result (negatives only if not all) to NUSF/AUSF. The future OC will work with NUSF/NADO in doping control matters.

8.2 The General Technical Meeting will include information about expectations in regard to anti-doping matters.

8.3 Where it occurs and where present at AUC, the Medical Committee is responsible for ensuring that WADA Regulations on anti-doping procedures are adhered to.

8.4 Any competitor found to test positive during doping control procedure will be excluded from all future AUSF events for the period of two(2)years. A report will be submitted to FISU, WADA, ISF/AF, NUSF, NSF and the rector of his/her institution of studies.

8.5 EC of AUSF may impose additional sanctions where appropriate.

## **IX. PROTOCOL**

### **9.1 GENERALITIES**

9.1.1 Rehearsal of the ceremonies (Opening Ceremony, Victory Ceremony, Closing Ceremony, and any other ceremony) must be foreseen with the attendance of AUSF relevant representatives.

9.1.2 The order for the march pass shall follow the alphabetical order of the abbreviation of participating countries/regions in English; or the alphabetical order of the host country's/region's first language.

9.1.3 A representative of the AUSF Secretariat will check the panels of participating countries'/regions' names and flags to be used during the march pass of the Opening and Closing Ceremony.

### **9.2 OPENING CEREMONY**

9.2.1 The Opening Ceremony will take place according to the following program:

9.2.1.1 OC President will welcome the highest authorities representing the host country/region and introduces the AUSF representatives;

9.2.1.2 Participating countries/regions will march into the venue. Each delegation will be preceded by a panel/placard with its name and accompanied by its flag. The delegations will march in the alphabetical order of the abbreviation of the participating countries/regions. The host country/region will be the last delegation to enter. The flags of the participating delegations as well as the panels/placards will be provided by the OC and they should be of the same size;

9.2.1.3 OC President will give a welcome speech of maximum three (3) minutes;

9.2.1.4 AUSF President or his representative will give a speech of maximum (3) minutes and invite the highest authority of the host country/region present to declare the Championship open;

9.2.1.5 The highest authority of the host country/region present will declare the Championship open;

9.2.1.6 Arrival of the AUSF flag;

9.2.1.7 Playing of the AUSF anthem and raising of the AUSF flag together with the flag of the NUSF of the host country/region and the flag of the host university if the championship is hosted by one university;

9.2.1.8 Oath-taking by the athlete - One athlete will be chosen by the host country/region to recite the following oath:

“On behalf of all the student athletes, I promise that we shall take part in the Championship, respecting the rules which govern it, in the true spirit of friendship, fair-play and sportsmanship, for the honor of our country/region and for the progress of the Asian University Sports Movement”;

9.2.1.9 Oath-taking by the judges/referees - One judge/referee will be chosen by the host country/region to recite the following oath:

“In the name of all the judges and officials, I promise that we shall officiate in this Championship with complete impartiality, respecting and abiding by the rules which govern them, in the true spirit of fair-play and sportsmanship”;

9.2.1.10 The participants who took part in the march pass will leave the area to take their places in the stands to attend the rest of the ceremony;

9.2.1.11 Cultural program.

9.2.1.12 End of Opening Ceremony

### **9.3 VICTORY CEREMONY**

9.3.1 The Victory Ceremony Medal Presentation will be carried out according to the following protocol:

9.3.1.1 Emcee’s first announcement (Those involved in the ceremony are requested to take their positions)

“Ladies and gentlemen, the Victory Ceremony will begin shortly”

9.3.1.2 Marching music - Entrance music

9.3.1.3 Entrance of the accompanying persons, presenters and athletes

Example of entrance order when the entrance is in front of the Podium:

- The accompanying persons for the athletes
- The bronze medallist
- The gold medallist
- The silver medallist
- The accompanying persons for the presenters
- The presenters for the medals
- The accompanying persons bearing the medals

9.3.1.4 Position of the persons in the awarding area

- The accompanying persons bearing the medals stand to the right of the podium (when facing the podium)
- The athletes with the accompanying persons, march in behind the podium
- The presenters with the accompanying persons shall stand to the left of the podium (when facing the podium)

***The order for entrance is to be decided between AUSF and the OC.***

9.3.1.5 Emcee's announcement for the introduction (at the end of the entrance music)

"We shall now commence the medal presentation".

9.3.1.6 Emcee's announcement for the awarding of the medals

- "Third place and bronze medalist (name)(university if university team as a participating unit) (country). The medal will be awarded by (name, title)."

=> The athlete goes up onto the podium from behind

=> The presenter/s will move to the podium

=>The hostess bearing the medal/s will approach the presenters with the medal/s

=> The presenter/s will present the medal/s

=> The presenter/s will return to the left of the podium.

- "Second place and silver medalist (name) (university if university team as a participating unit) (country). The medal will be awarded by (name, title)."

=> The athlete goes up onto the podium from behind

=> The presenter/s will move to the podium

=>The hostess bearing the medal/s will approach the presenters with the medal/s

=> The presenter/s will present the medal/s

=> The presenter/s will return to the left of the podium.

- “First place and gold medalist (name) (university if university team as a participating unit) (country). The medal will be awarded by (name, title).”

=> The athlete goes up on the podium from behind

=> The presenter/s will move to the podium

=>The hostess bearing the medal/s will approach the presenters with the medal/s

=> The presenter/s will present the medal/s

=> The presenter/s will return to the left of the podium.

- 9.3.1.7 Emcee’s announcement for the playing of the AUSF Anthem and the flag raising

“Ladies and gentlemen, and now please rise for the AUSF Anthem”

- 9.3.1.8 AUSF Anthem and raising of the flags

- 9.3.1.9 Exit of the accompanying persons,presenters and athletes

At the end of the performanceof the AUSF anthem, the exit orderis the following:

The accompanying persons with the Presenters

The accompanying persons with the Athletes

The accompanying persons who bare the medals

- 9.3.1.10 Emcee’s closing announcement

“Ladies and gentlemen, this concludes the Victory Ceremony for (event)”

***The official languages for the medal presentation ceremonies will be English and the language of host country/region.***

***Presentation of any other items in addition to medals - eg flowers, mascots etc - may be made only after agreement with the AUSF EC.***

#### **Notes on the Awarding Site:**

- The AUSF logo or brand name must be placed on the podium.
- An area in front of the podium (minimum 5m away) shall be demarcated for the press/media for photo-taking.
- The flag poles for the flag raising during the victory ceremony must be of different heights so as to distinguish between bronze, silver and gold.

## **Notes on the Athletes, Authorities and Accompanying Persons:**

To ensure that athletes and officials are well informed about the following:

- The top three winners in each event must attend the Medal Awarding Ceremony.
- The athletes are not allowed to bring on the podium the national flags, or any other national, cultural or religious symbols.
- Winners are expected to attend the ceremony in the uniforms they wore at the Opening Ceremony. However, they are allowed to attend the official ceremony wearing sports uniforms when the ceremony takes place immediately after the competition.
- Athletes are expected to take off caps when receiving the medals and keep it in hand throughout the ceremony (i.e. playing of the AUSF anthem and raising of the flags).
- Athletes, presenters and accompanying persons are required to face the flags during the playing of the AUSF anthem and the flag raising.
- The medalists have to remain at the disposal of the press immediately after the medal awarding ceremony.
- An official photograph of the medalists must be taken before they depart from the podium
- AUSF Executive Committee will determine the rules for the protocol not clearly articulated in the Regulations.

## **Notes on the OC:**

The OC must communicate 48 hours in advance the names of the invited medal presenters.

- It is recommended to invite the presenters in writing, giving the time and place of the ceremony and the contact details of the person in charge.
- The OC should invite the presenters to leave the VIP lounge/area 10 minutes before the start of the ceremony.
- The OC should check the names, titles and functions of the presenters and confirm this information with the emcee.
- The OC must inform the athletes and the Heads of Delegation about the location and time of the medal ceremonies.
- The OC must gather the medalists and check their names, positions in the official results and nationality.

## **9.4 CLOSING CEREMONY**

9.4.1 The Closing Ceremony shall be carried out as follows:

- 9.4.1.1 OC President will welcome the highest authorities representing the host country/region and introduces the AUSF representatives;
- 9.4.1.2 Arrival of the flags of the participating countries/regions;
- 9.4.1.3 The participants shall enter the venue in either a mixed order, alphabetical order in English or alphabetical order of the host country's/region's official language;
- 9.4.1.4 Closing speech of the President of the OC;
- 9.4.1.5 Closing speech by the President of AUSF or his representative;
- 9.4.1.6 Playing of the AUSF anthem and the lowering of the AUSF flag;
- 9.4.1.7 Handing over of the AUSF flag to the next host;

- 9.4.1.8 Presentation by the host of the next Championship;
- 9.4.1.9 Cultural program.
- 9.4.1.10 End of closing ceremony